

**THE DAYTON UNDERGROUND GROTTTO**  
**Of the National Speleological Society**

GROTTO ACT 05-03

**DUG PERMANENT COMMITTEES**

*This act is in accordance with paragraph III K. of the Dayton Underground Grotto Bylaws.*

1. DUG will have the following permanent committees as governed by paragraph V of the Bylaws:

- a. Conservation Committee
- b. Equipment Committee
- c. Landowner Relations Committee
- d. Library Committee
- e. Membership Committee
- f. Newsletter Committee
- g. Safety and Rescue Committee
- h. Vertical Committee
- i. Web Page Committee
- j. Youth Groups Committee

2. Descriptions of the committees are as follows:

- a. Conservation Committee: This committee is responsible for all conservation activities and policies within the grotto and is responsible for organizing conservation projects, publishing articles concerning conservation in the *Carbide Courier*, and promoting cave conservation at grotto meetings.
- b. Equipment Committee: This committee is responsible for maintaining the grotto equipment that is loaned to members, and rented to non-members. The committee will keep the cave gear in good repair and will request funds to repair or replace equipment as necessary.
- c. Landowner Relations Committee: This committee is responsible for educating DUG members on good land owner relation methods and keeping a list of land owners to send cards to on various occasions.
- d. Library Committee: This committee is responsible for maintaining the grotto library, and is responsible for establishing procedures for members to sign out books and other literature and also for acquiring new books to add to the library.
- e. Membership Committee: This committee is responsible for keeping all membership records, collecting membership dues to be turned over to the treasurer, and maintaining the membership database and membership statistics. The committee is also responsible for promoting grotto membership and developing recruiting methods.
- f. Newsletter Committee: This committee is responsible for publishing the *Carbide Courier*. The committee is responsible for soliciting material for the newsletter, sending it to the webmaster for upload to the grotto web page, and sending required copies to the NSS Archives and Library.
- g. Safety and Rescue Committee: This committee is responsible for maintaining the grotto rescue equipment and promoting safe caving within the grotto. The committee is responsible for organizing training activities for the grotto. The committee will request funds for repairing, upgrading, replacing, and acquiring new equipment when necessary.

- h. Vertical Committee: This committee is responsible for maintaining the grotto vertical gear that can be loaned out to members and organizing training activities. The section will request funds to repair, upgrade, replace, and acquire new equipment when necessary.
- i. Web Page Committee: This committee is responsible for maintaining the grotto web page. The committee will request funds when the annual fee is due and will implement upgrades and changes as necessary.
- j. Youth Groups Committee: This committee is responsible for maintaining contacts with the various youth groups in the area and to arrange speakers to give caving presentations upon request. It is not the committee's purpose to take groups on cave trips, but the committee can request volunteers to lead trips.

3. The DUG Chairman has the authority to appoint ad hoc committees to perform necessary, but temporary, projects on behalf of the grotto. All ad hoc committees are temporary and will be dissolved as soon as the project for which it was created is completed.

*This act was revised by the DUG Executive Committee on July 10, 2016*